

XXX Recommendation Letter:

Review Committee

(School name)

Address

City

State, Zip Code

Date

Dear Members of the Review Committee:

I am writing this recommendation in support of a former student of mine who is applying for the program offered at your fine institution. I feel strongly that Mr. XXX is a well-qualified candidate and will be an invaluable asset at your school as he was here.

Upon hearing that Mr. XXX has managed a successful career as XXX consultant after graduation, I could not be any more happier for him. The reason is because most graduates tend to land jobs in the banking industry after they complete their studies, even though it is good to see diversity in the students' prospects. It has been a pleasure teaching a talented man like Mr. XXX and I wish he can use his expertise and professional experience not only in business but also in other domains. With his impressive skills and proper attitude, there is no limit to what he can achieve in life.

Regarding his academic performance, although he did not achieve status as top student in his courses from 2009 to 2010, I can clearly see that he is not a person who easily gives up. It is true that no one is perfect. Despite this, he has many other strengths and virtues that more than makes up for his weakness in academic

achievements. Among many examples I can give, Mr. XXX is an individual who pays a lot of attention to his tasks and would always participate in teamwork to outstanding results. Furthermore, he would always put in extra effort which is reflected in the details of finished works. With his attention to detail, I would say he is among the most promising students I have taught.

I firmly believe Mr. XXX possesses all the qualities necessary to become an excellent graduate student in his chosen field. I am also positive that he will make a fine addition to your campus. I am thus pleased to give my full support and recommendation to XXX and wish him great success in his endeavor. Should any further information be required, please feel free to contact me.

Sincerely,

Ms. XXX (PhD in Economics , XXX University)

XXX Head of XXX Department

XXX University